

MEETING MINUTES

WV REAL ESTATE APPRAISER LICENSING & CERTIFICATION BOARD

DATE: November 21, 2025

TIME: 9:00 AM EST

LOCATION: Vote by Email

I. VOTE BY EMAIL

As recommended by the Standards & Upgrades Committee at their 11/17/2025 meeting, the Board conducted a vote by email amongst the membership on providing public comment on an Exposure Draft for proposed changes and clarifications of the AQB Criteria, specifically related to the proposed elimination of Guide Note 4 in the Criteria. The vote by email was utilized to obtain a Board decision in advance of the deadline for submission of Public Comments on 11/28/2025, and there was not a regularly scheduled meeting of the Board prior to the deadline.

A draft comment was prepared expressing the Board's general opposition of the elimination of the Guide Note. Executive Director Jeffrey Burrell distributed an email to the membership with the draft of the proposed public comment to be submitted for the membership to vote on as drafted, or to suggest edits if the membership felt edits were necessary.

II. VOTE

All eight sitting members of the Board responded within the email string and the voted unanimously to submit comments to the AQB on behalf of the Board as originally drafted

UPCOMING MEETINGS/EVENTS

- TBD - Standards & Upgrades Committee Meeting
- 12/03/2025 - WV Real Estate Appraisal Licensing and Certification Board Meeting



Russel Rice, Chair

12/3/2025

Date