

**WEST VIRGINIA REAL ESTATE APPRAISER LICENSING
AND CERTIFICATION BOARD
MEETING MINUTES**

**Via Zoom
February 22, 2023
9:00 am**

I. Call to Order Dean Dawson, Chair

The meeting was called to order at 9:05 am by Dean Dawson, Chair.

II. Roll Call Dean Dawson, Chair

A silent Roll Call was taken. It was determined a quorum existed.

The following were in attendance via Zoom: Chair Dean Dawson (Appraiser – 1st Congressional District), Vice Chair Rachel Phillips (Appraiser – 2nd Congressional District), Frank DeChiazza (Financial Institution), Darlene Dunn (Financial Institutions), Daniel Burns, Esq. (Public), Scott Barnette, Esq. (Public), Russel Rice, (Appraiser – 1st Congressional District), and Thomas McCall (Administrative Assistant).

III. Remarks from the Public

Scott DiBiasio – Appraisal Institute-Mr. DiBiasio presented information to the Board regarding PAREA and specific information on how the program will work for potential licensees to gain experience hours and answered Board members questions on the topic.

Joe McClung – WV Appraiser attended the meeting as an observer

IV. Approval of Agenda Board

V. Approval of Prior Minutes Board

Motion made to approve the Agenda and January 25, 2023 meeting minutes was made by Frank DeChiazza; Rachel Phillips seconded the motion; the motion carried without discussion.

VI. Financial Report Jeff Burrell

Jeff Burrell briefed the Board detailing revenue and expenditures for the month of January, 2023 relative to the fiscal year budget.

VII. Executive Director's Report

Jeff Burrell

Jeff Burrell briefed the board regarding active bills in the legislature which would have potential impact on the board.

Jeff Burrell requested clarification of prior Board approval of equipment purchase for The Board conference room – It was determined any purchases needed was approved when The office lease and remodeling project was approved.

Jeff Burrell updated the board on progress of the search for a new Adm. Assistant

VIII. Legal Counsel Report

None

IX. Committee Reports & Recommendations**A. Standards**

Dean Dawson

Consideration of New Allegation(s)

- a. A23-001 – Dismissed
- b. A23-002 – Pending Review

Consideration of Pending Allegation(s)

- a. A22-019 – Dismissed

Consideration of Pending complaint(s)

- a. S21-004, s21-006, s21-008 – No New Updates
- b. S20-013, S21-005, S21-007—No New Updates

B. Upgrades

Dean Dawson

Consideration of Upgrades applications:

- a. U23-001-S – Approved
- b. U23-002 – Approved
- c. U23-004 – Approved on condition of corrected cost approach being completed and returned for review by Upgrades Committee

C. Education

Board

- a. 6 Recent Lawsuits and the Lessons from Each – Appraiser eLearning

- b. 2023 Acts Trade Show Day 1 & Day 2 – Appraiser eLearning
- c. Advanced Appraisal Review – Appraiser eLearning
- d. Appraiser’s Guide to FHA – Appraiser eLearning
- e. Appraiser’s Guide to the Income Approach – Appraiser eLearning
- f. Appraiser’s Guide to Inspections – Appraiser eLearning
- g. Appraising Limited Market Properties – Appraiser eLearning
- h. Critique – Anatomy of a Review – Appraiser eLearning
- i. Desktops 101: Navigating GSE Appraisal Modernization – Appraiser eLearning
- j. Diversifying Your Practice – Inside and Out – Appraiser eLearning
- k. Elimination of Bias and Cultural Competency of Appraisals w/Real World Relevance – Appraiser eLearning
- l. How to Appraise Solar Panels – Appraiser eLearning

Dean Dawson motioned to approve the recommendations of the Standards, Upgrades, and Education Committees with 7 hours of the requested 14 hours for the ACTS Conference being approved to remain consistent with prior Board practice regarding education requests for Conference attendance; Rachel Phillips seconded; motion carried

X. Open Business

- A. PAREA Presentation – Scott DiBiasio presented in Public Remarks
- B. Possible Board Sponsored Education Event – Discussion ongoing.
- C. Administrative Assistant – Discussed in ED Report
- D. Edits to Application Forms – Edits/Corrections made to AMC Renewal and Registration forms at the request of ASC Policy Advisor to make language on the form consistent with language in the Federal AMC Rule. Scott Barnette motion to allow Jeff Burrell to make changes as needed for compliance with federal regulation; Russel Rice seconded; motion carried without further discussion
- E. AARO Conference – Jeff Burrell, Russel Rice, and Rachel Phillips to attend both the conference and separate pre-conference training session
- F. Legislative/Rules – Proposed Code changes were not picked up in the legislative session. Board will move forward with proposed edits to the Legislative Rules once additional edits were made to ensure no conflicts with code.

Darlene Dunn exited the meeting at 10:32 a.m.

XI. New Business

No New Business

XII. Remarks from the Board

Scott Barnette advised the Board that DOH had reached out to him regarding issues they are having in attracting appraisers to DOH for employment and requested a meeting to assist them

with possible solutions.

XIII. Adjournment

The meeting was adjourned at 11:00am

Upcoming Meetings/Events:

- WVREALCB meeting – March 22, 2023
- Standards & Upgrades Committee meeting – March 15, 2023



Dean Dawson, Chair

02/24/2023

Date

VACANT Secretary

Date