

**WEST VIRGINIA REAL ESTATE APPRAISER LICENSING AND  
CERTIFICATION BOARD  
MEETING MINUTES**

**Via Zoom  
February 14, 2022  
9:00 am**

**I. Call to Order** Rachel Phillips, Vice Chair

The meeting was called to order at 9:11 am by Rachel Phillips, Vice Chair.

**II. Roll Call** Rachel Phillips, Vice Chair

A silent Roll Call was taken. It was determined a quorum existed.

The following were in attendance via Zoom: Vice Chair Rachel Phillips (Appraiser – 1st Congressional District), Russell Rice (Appraiser- 1st Congressional District), Scott Barnette, Esq. (General Public), Daniel Burns, Esq. (General Public), Frank DeChiazza (Financial Institution), WVREALCB Executive Director Patricia Rouse Pope, ex officio, and Karen Fisher, Licensing & Committee Coordinator.

**III. New Business**

**A. Reconsideration of 1.26.22 Board Motion re: Standard Cases S20-013, S21-005, and S21-007.**

Motion made to rescind the 1.26.22 Board Motion re: Standard Cases S20-013, S21-005, and S21-007 made by Rachel Phillips.

Seconded by Daniel Burns

Motion carried.

Motion made by Scott Barnette to offer a Consent Decree re: Board Complaint S20-013 to have an education component of a 15-hour USPAP course and a 15-hour Report Writing course with exams. [in classroom or virtual (interactive)] Upon successful completion of exams with passing scores within 120 days, S20-013 will be resolved and S21-005 and S21-007 will be dismissed. If terms of the Consent Decree are met, it will not be reported to the Appraisal Subcommittee.

Motion seconded by Rachel Phillips.

Motion carried.

Patricia read the draft Consent Decree language to board. Language was approved, but the sentence about monitoring future work is to be deleted, as it's not part of the motion

**IV. Remarks from the Board**

None

**V. Adjournment**

Motion to made to adjourn by Rachel Phillips.  
Russel Rice seconded.  
Motion carried.

The Board meeting was adjourned at 9:40 am.

Upcoming Meetings/Events:

- WVREALCB meeting – February 23, 2022
- Standards Committee meeting – February 16, 2022

Respectfully submitted by

Patricia Rouse Pope, Executive Director



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Rachel Phillips, Vice Chair

09/09/2022

\_\_\_\_\_  
Date

\_\_\_\_\_  
VACANT Secretary

\_\_\_\_\_  
Date