

West Virginia Real Estate Appraiser Licensing and Certification Board

Application Mailing Address:

P.O. Box 40267, Charleston, WV 25364

Phone: (304) 558-3919

Fax: (304) 558-3983

Email: wvappraiserboard@wv.gov

Website: <https://www.appraiserboard.wv.gov>



Russel Rice
Board Chair

Jeffrey B. Burrell
Executive Director

2026-2027 APPRAISER & APPRENTICE RENEWAL SUBMISSIONS

1. ONLINE APPLICATION & PAYMENT SUBMISSION (<https://appraiserboard.wv.gov>)

- When entering credit card information, include the appraiser's name in the **CUSTOMER NAME** field to link the payment to the application
 - Omitting the appraiser's name may cause processing delays
- After submission, ensure your application is in **PENDING** status
 - Select "Save/Submit" again if necessary
 - This may generate a couple of additional questions that need to be answered
 - WVREALCB has not received an application that is in EDITING status, and processing time does not start until the application has been received

2. CONTINUING EDUCATION REQUIREMENTS FOR 2026-2027

- **REQUIRED COURSE: 7-Hour Valuation Bias and Fair Housing Laws and Regulations**
 - WVREALCB will also accept the 8-hour course (with exam) to meet this requirement
 - If you previously took a Bias/Fair Housing course that was not the AQB-approved 7 or 8-hour course, that course will not satisfy the requirement.
 - If you have already submitted a 7 or 8-hour course, you may choose an additional 7 hours of education
 - Must have been taken after October 1, 2025
 - May not be a resubmission of any course submitted to WVREALCB in the past 3 licensing cycles
 - If a Supervisor/Trainee course was taken, it can be submitted for Continuing Education
 - Course instructors can use 7 hours for teaching a WVREALCB approved course
 - The WV Law course is no longer required every 4 years, but can be submitted for CE credit if not used in the prior 3 licensing cycles
 - Education taken to comply with a Consent Decree may not be used for continuing education credit
- **REQUIRED COURSE: 7-Hour 2026 USPAP Update Course**
 - USPAP must be taken every 2 years, but it can be submitted for CE annually
 - USPAP courses from 2024-2025 will not be accepted. For credit, the update must be the 2026 Update Course
- Submit the certificates obtained from the Education Provider
- If a license or permit was issued after 04/01/26, the applicant is exempt from providing Continuing Education, but must still renew the credential.

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CE Clarification from Executive Director, Jeffrey Burrell:

We have received many questions regarding CE requirements for this renewal season. In accordance with minimum AQB Criteria, as of January 1, 2026, ALL credentialed appraisers must take the 7-hour Valuation Bias and Fair Housing Regulations course to meet continuing education requirements. This means that if you have not already taken this course, you MUST do so and submit your certificate with THIS renewal application.

Many have inquired whether prior three-hour or four-hour courses on this topic meet this year's CE requirements. No, prior courses do not meet this requirement. To satisfy this mandate, you must have taken the AQB-approved 7-Hour Valuation Bias and Fair Housing Regulations course.

Some of you licensed in multiple states may have taken the course last year to meet CE requirements in those states. If you took the 7-Hour course for another state prior to 10/01/25, we will accept that course as evidence that you have met the requirement. You may then submit 14 hours of other education taken on or after 10/01/25 for your renewal. Be sure to also include your certificate evidencing completion of the Valuation Bias and Fair Housing Regulations course in addition to your other education for renewal.

Additionally, some have asked whether the 2026 7-Hour USPAP update course is required, as we are still operating with the 2024 version of USPAP. Because the GRM manual was updated, the content of the update course changed. Therefore, completion of the 2026 USPAP Update course IS required for this renewal, regardless of whether you took the 2024 USPAP update course last year. The only USPAP update course that will be applied to this year's renewal is the 2026 update.

3. AFFIRMATIVE ANSWERS

- Supporting documentation is required for any affirmative answers regarding pending or closed legal or occupational cases.

4. INACTIVE STATUS

- If your last renewal was not successfully completed, the WVREALCB requires the missing items from that renewal cycle before processing the 2026-2027 application
- Going on Inactive Status
 - To be considered inactive, you must upload a Request for Inactive Status Form and pay a \$120 fee
 - 14 Hours of Continuing Education is still required annually. It can be provided either with the Inactive Status Request form each year, or when requesting reactivation
 - Licenses can remain inactive for a maximum of five years
- Returning to Active Status
 - Licensees on active duty may return to active status within 90 days after deployment, pending completion of all continuing education requirements
 - Other applicants must submit certificates proving they took each new USPAP cycle during the time they were inactive, submit 14 hours of Continuing Education certificates for each year inactive, pay the required reactivation fee, and order a new background check through IdentoGo

We look forward to receiving your renewal soon. Thank you for continuing to do business in West Virginia.