

BOARD MEETING

WV REAL ESTATE APPRAISER LICENSING & CERTIFICATION BOARD

DATE: February 26th, 2025
TIME: 9:00 AM EST
LOCATION: Via Zoom

Invited: WVREALCB Members: Chair Rachel Phillips (Appraiser – 2nd Congressional District), Darlene Dunn (Financial Institution), Frank DeChiazza (Financial Institution), Daniel Burns (Public), Scott Barnette (Public), Russel Rice (Appraiser – 2nd Congressional District), Elliott Borris (Appraiser – 1st Congressional District), Douglas Wise (Appraiser – 2nd Congressional District), WV Assistant WV Attorney General Adriana Marshall, and WVREALCB Executive Director Jeff Burrell.

I. CALL TO ORDER **RACHEL PHILLIPS, CHAIR**

II. ROLL CALL **RACHEL PHILLIPS, CHAIR**

III. REMARKS FROM THE PUBLIC

IV. APPROVAL OF AGENDA **BOARD**

V. APPROVAL OF MINUTES **BOARD**

VI. FINANCIAL REPORT **JEFF BURRELL**

VII. EXECUTIVE DIRECTOR'S REPORT **JEFF BURRELL**

VIII. LEGAL COUNSEL REPORT(IF NEEDED) **ADRIANA MARSHALL**

IX. COMMITTEE REPORTS & RECOMMENDATIONS

A. EDUCATION

- a. None for discussion

B. STANDARDS

- i. Consideration of Pending Allegation(s)
 - a. A24-019 – Awaiting Legal Review
 - b. A24-023 – Remains Under Committee Review
 - c. A24-024 – Remains Under Committee Review
 - d. A24-025 – Remains Under Committee Review
 - e. A25-001 -- Remains Under Committee Review
 - f. A25-003 -- Remains Under Committee Review
 - g. A25-004 -- Remains Under Committee Review
- ii. Consideration of Pending Complaint(s)
 - a. 20-013, 21-005, 21-007 – Pending Supreme Court of Appeals
 - b. 24-006 – Proposed Consent Decree being drafted
 - c. 24-007 – Proposed Consent Decree sent
 - d. 24-008 – Committee Recommendation
 - e. 24-009 – Complaint being Drafted
 - f. 24-010 – Complaint being Drafted
 - g. 24-013 - Complaint being Drafted
 - h. 24-014 – Consent Decree being Drafted
 - i. 24-017 – Complaint being Drafted
 - j. 24-018 – Complaint being Drafted
 - k. 24-020 – Complaint being Drafted
 - l. 24-021 - Complaint being Drafted
 - m. 24-022 - Complaint being Drafted
 - n. 24-026 - Complaint being Drafted
 - o. 25-002 - Complaint being Drafted

C. UPGRADES

- i. Consideration of Upgrade Application(s)
 - a. U24-012 – Awaiting additional documents
 - b. U24-013 – Awaiting additional documents
 - c. U24-014 – Committee Recommendation

X. OPEN BUSINESS

- A. Consideration of educational “hotline” resource for appraisers
- B. Election of Officers for the May 2025 meeting

XI. NEW BUSINESS

None

XII. REMARKS FROM THE BOARD

XIII. ADJOURNMENT

UPCOMING MEETINGS/EVENTS

- *03/19/2025 – Standards & Upgrades Committee Meeting*
- *03/26/2025 – WV Real Estate Appraisal Licensing and Certification Board Meeting*