

BOARD MEETING

WV REAL ESTATE APPRAISER LICENSING & CERTIFICATION BOARD

DATE: January 29th, 2025

TIME: 9:00 AM EST

LOCATION: Via Zoom

Invited: WVREALCB Members: Chair Rachel Phillips (Appraiser – 2nd Congressional District), Darlene Dunn (Financial Institution), Frank DeChiazza (Financial Institution), Daniel Burns (Public), Scott Barnette (Public), Russel Rice (Appraiser – 2nd Congressional District), Elliott Borris (Appraiser – 1st Congressional District), Douglas Wise (Appraiser – 2nd Congressional District), WV Assistant WV Attorney General Adriana Marshall, and WVREALCB Executive Director Jeff Burrell.

I. CALL TO ORDER RACHEL PHILLIPS, CHAIR

II. ROLL CALL RACHEL PHILLIPS, CHAIR

III. REMARKS FROM THE PUBLIC

IV. APPROVAL OF AGENDA BOARD

V. APPROVAL OF MINUTES BOARD

VI. FINANCIAL REPORT JEFF BURRELL

VII. EXECUTIVE DIRECTOR'S REPORT JEFF BURRELL

VIII. LEGAL COUNSEL REPORT(IF NEEDED) ADRIANA MARSHALL

IX. COMMITTEE REPORTS & RECOMMENDATIONS

A. EDUCATION

- a. None for discussion

B. STANDARDS

- i. Consideration of Pending Allegation(s)
 - a. A24-009 – Committee Recommendation
 - b. A24-010 – Committee Recommendation
 - c. A24-017 – Committee Recommendation
 - d. A24-018 – Committee Recommendation
 - e. A24-019 – Committee Recommendation
 - f. A24-020 – Committee Recommendation
 - g. A24-021 – Committee Recommendation
 - h. A24-022 – Committee Recommendation
 - i. A24-023 – Remains Under Committee Review
 - j. A24-024 – Remains Under Committee Review
 - k. A24-025 – Remains Under Committee Review
 - l. A24-026 – Committee Recommendation
- ii. Consideration of Pending Complaint(s)
 - a. 20-013, 21-005, 21-007 – Pending Supreme Court of Appeals
 - b. 24-003 – Awaiting Consent Decree execution
 - c. 24-006 – Proposed Consent Decree being drafted
 - d. 24-007 – Proposed Consent Decree being drafted
 - e. 24-008 – Committee Recommendation
 - f. 24-013 – Complaint Letter being drafted
 - g. 24-014 – Committee Recommendation
- iii. Miscellaneous Standards Items
 - a. Non-Compliance of Consent Decree

C. UPGRADES

- i. Consideration of Upgrade Application(s)
 - a. U24-011 – Committee Recommendation
 - b. U24-012 – Remains under Committee Review
 - c. U24-013 – Remains under Committee Review
 - d. U24-014 -- Remains under Committee Review

X. OPEN BUSINESS

A. Personnel Matter – Executive Director – Additional duties added to job description with salary commensurate to the added duties effective immediately.

XI. NEW BUSINESS

- A. Consideration of “hotline” resource for appraisers
- B. Consideration of Election of Officers (timing and method of election)
- C. Consideration of co-signing TX comments to ASC Proposed Rules
- D. Communication with Board Legal Counsel

XII. REMARKS FROM THE BOARD

XIII. ADJOURNMENT

UPCOMING MEETINGS/EVENTS

- *02/19/2025 – Standards & Upgrades Committee Meeting*
 - *02/26/2025 – WV Real Estate Appraisal Licensing and Certification Board Meeting*
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