

# West Virginia Real Estate Appraiser Licensing and Certification Board

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Dean E. Dawson  
Board Chair

Patricia Rouse Pope  
Executive Director

405 Capitol St. 4<sup>th</sup> Floor Conference Room  
Charleston, West Virginia  
March 6, 2019  
12:30 pm

## AGENDA

Invited: WVREALCB Board Members: Chair Dean Dawson (Appraiser – 2<sup>nd</sup> Congressional District, Vice Chair Rachel Phillips (Appraiser – 1<sup>st</sup> Congressional District), Secretary Ann Wilson Worley (General Public – 9<sup>th</sup> Senatorial District), Glenn Summers (Appraiser – 2<sup>nd</sup> Congressional District), Honorable Anthony Julian (General Public), Joseph A. Chico, III (Appraisal Management Company), Nathan Nibert (Appraiser – 3<sup>rd</sup> Congressional District), Darlene Dunn (Financial Institution – 8<sup>th</sup> Senatorial District), and Frank DeChiazza (Financial Institution – 13<sup>th</sup> Senatorial District); Assistant WV Attorney General Jennifer Akers; and WVREALCB Executive Director Patricia Rouse Pope, ex officio.

- |  |                              |
|--|------------------------------|
| I. Call to Order                                       | Dean Dawson, Chair           |
| II. Roll Call  | Ann Wilson Worley, Secretary |
| III. Remarks from the Public                           |                              |
| IV. Approval of Agenda                                 | Board                        |
| V. Parliamentary Procedures                            | Ann Wilson Worley            |
| VI. Approval of January 16, 2019 Meeting Minutes       | Board                        |
| Approval of February 4, 2019 Emergency Meeting Minutes | Board                        |
| VII. Financial Report                                  | Patricia Rouse Pope          |
| VIII. Committee Reports & Recommendations              |                              |
| A. Education   | Rachel Phillips              |
| No recent meeting                                      |                              |
| B. Policy & Procedures                                 | Dean Dawson                  |
| No recent meeting                                      |                              |
| C. Standards   | Dean Dawson                  |
| 1. Report of 3.6.19 Meeting                            |                              |
| a. S18-006-R Review of required logs                   |                              |
| b. S18-003-C Status Report                             |                              |
| c. 17-015 & 17-016 Discussion re: Pre-Diversion Order  |                              |

D. Upgrades

Nathan Nibert

1. Report of recommendation of 3.6.19 Meeting
  - a. U18-021-L
  - b. U18-032-R
  - c. U19-001-L
  - d. U19-002-S
  - e. U18-004-S

IX. Executive Director's Report

Patricia Rouse Pope

X. Legal Counsel Report

Jennifer Akers

XI. Open Business

Board

- A. Further consideration of instituting an Investigator Panel
- B. Further consideration of distributing USPAP manuals to licensees
- C. Discussion re: 2019 Board Meeting Venues and dates

Dean Dawson  
Dean Dawson

XII. New Business

Board

- A. Discussion re: Responsibilities to Licensees for Failed AMC
- B. Discussion re: Bond Sliding Scale
- C. Discussion re: Board newsletter
- D. Approval of CE for McClung
- E. Create Legislative Committee

Dean

XIII. Remarks from the Board

XIV. Adjournment

Upcoming Meetings/Events:

- WVREALCB meeting – April 17, 2019 - Charleston
- Standards & Upgrades Committees combined meeting – April 17, 2019 – Charleston
- Education Committee meeting – TBD
- Personnel Committee - TBD
- Policy & Procedures Committee (full board) meeting – TBD