

**WEST VIRGINIA REAL ESTATE APPRAISER  
LICENSING AND CERTIFICATION BOARD  
Via Zoom**

**MEETING MINUTES**

**May 6, 2020**

**I. Call to Order** Dean Dawson, Chair

The meeting was called to order at 10:14 a.m. by Dean Dawson, Chair.

**II. Roll Call** Dean Dawson, Chair

A silent Roll Call was taken. It was determined a quorum existed.

The following were in attendance, via Zoom call: Chair Dean Dawson (Appraiser – 2<sup>nd</sup> Congressional District), Robert G. Wilson (Appraiser – 3<sup>rd</sup> Congressional District), Nathan Nibert (Appraiser – 3<sup>rd</sup> Congressional District), Anthony J. Julian (General Public), Joseph A. Chico, III (Appraisal Management Company), Darlene Dunn (Financial Institution – 8<sup>th</sup> Senatorial District), Frank DeChiazza (Financial Institution – 13<sup>th</sup> Senatorial District) WVREALCB Executive Director Patricia Rouse Pope, ex officio, and Karen Fisher, Administrative Assistant.

**III. Remarks from the Public**

None.

**IV. Approval of Agenda** Board

Motion made by Frank DeChiazza to approve agenda of May 6, 2020.  
Seconded by Anthony J. Julian.  
Motion carried.

**V. Approval of April 8, 2020 Meeting Minutes** Board

Motion made by Darlene Dunn to approve minutes of April 8, 2020 meeting.  
Seconded by Anthony J. Julian.  
Motion carried.

**VI. Financial Report** Patricia Rouse Pope

Report not available for presentation.

**VII. Executive Director's Report**

Patricia Rouse Pope

Patricia Pope presented information on the following:

- a. Special Request of staff member re: Maternity Leave
- b. Notice from Joint Gov Org Committee re: 2020-21 Interim Topics
- c. ASC/AARO Grant Program
- d. Next edition of WREALCB Newsletter

**VIII. Legal Counsel Report**

Anthony D. Eates, II

Legal counsel was not present at the meeting. Dean Dawson brought members up to date on legal concerns regarding pending complaints.

**IX. Committee Reports & Recommendations**

**A. Standards**

Dean Dawson

**2. Report of recommendations of 5.4.2020 Meeting**

- a. A20-003
- b. A20-002
- c. A20-001
- d. A19-014
- e. A20-004

Dean Dawson made motion to approve committee recommendations, as presented. Joseph A. Chico, III seconded motion. Motion carried.

**B. Upgrades**

**1. Report of recommendations of 5.4.2020 Meeting**

- a. U20-013-S (Recommendation amended before vote.)  
Nathan Nibert made the motion to amend to continue. Joe Chico seconded the motion. Motion carried.
- b. U20-009-S
- c. U20-010-S (Recommendation amended before vote.)  
Nathan Nibert made the motion to amend to continue. Joe Chico seconded the motion. Motion carried.
- d. U20-003-S
- e. U20-012-PR
- f. A10656

Nathan Nibert made motion to approve the Upgrade recommendations from the May 4, 2020 Meeting, as amended and presented.

Joe Chico seconded the motion.

Robert C. Wilson, Jr. abstained from discussion and vote.

Motion carried.

**X. Open Business**

**A. S19-001**

Dean Dawson made the motion to withdraw Consent Decree and the Board will proceed to hearing.

Anthony J. Julian seconded the motion.

Motion carried.

**X. New Business**

A. Consideration Licensees' Email Address Matter – Continued

B. Consideration of Beginning In-Person Meetings – Continued

C. Consideration of Holding a Board Meeting in Northern or Southern WV – Continued

D. Consideration of Board's Responsibility of Auditing AMCs and Education Courses - Continued

E. Discussion of Peer Review Process – Continued

**XII. Remarks from the Board**

**XIII. Adjournment**

Anthony Julian made a motion to adjourn meeting.

Dean Dawson seconded it. Motion carried.

Meeting was adjourned at 1:15 p.m.

**Upcoming Meetings / Events**

- WVREALCB Meeting – June 17, 2020 @ 10:00 via Zoom
- Standards/Upgrades Committee Meeting – June 17, 2020 via Zoom

Respectfully submitted by  
Karen L. Fisher, WVREALCB, Administrative Assistant

  
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Dean Dawson, Chair

6/19/20  
\_\_\_\_\_  
Date

\_\_\_\_\_  
VACANT, Secretary

\_\_\_\_\_  
Date