

**WEST VIRGINIA REAL ESTATE APPRAISER
LICENSING AND CERTIFICATION BOARD**

MINUTES

April 16, 2019

The West Virginia Real Estate Appraiser Licensing and Certification Board held a meeting on April 16, 2019 at 405 Capitol Street, Charleston, West Virginia in the fourth floor conference room.

The following were in attendance: Dean Dawson; Glenn Summers; Nathan Nibert; Rachel Phillips; Frank DeChiazza and Assistant Attorney General Jennifer K. Akers. Joe Chico, Ann Wilson Worley and Darlene Dunn attended via conference call.

I. Call to Order

The meeting was called to order at 1:44 p.m.

II. Roll Call

A silent Roll Call was taken. It was determined that a quorum existed.

III. Remarks from the Public

None.

IV. Approval of Agenda

The agenda was approved as presented.

V. Parliamentary Procedures

None.

VI. Approval of March 6, 2019 Meeting Minutes

Ann Wilson Worley made a motion to approve minutes from the March 6, 2019 board meeting. The Honorable Judge Anthony Julian seconded the motion. Motion carried.

VII. Committee Reports and Recommendations

A. Education – No recent meeting.

B. Policy and Procedures – No recent meeting.

C. Standards – Dean Dawson made a motion to approve the recommendations and report of the Standards Committee. Motion carried.

D. Upgrades - Nathan Nibert made a motion to approve the recommendations and report of the Upgrades Committee. Motion carried.

VIII. Open Business

A. Board Investigator

IX. New Business

A. Lawsuit

B. Newsletter

Frank DeChiazza made a motion for the board to pay Mylana Chico a set-up fee of \$500.00 up front for her work on the board newsletter, and \$500.00 per issue committing to four quarterly issues. The board would maintain proprietary interest in the newsletter template. Rachel Phillips seconded the motion. Joe Chico abstained from voting. Motion carried.

C. SB 396

D. Upgrades Notes and Letters

Glenn Summers made a motion to allow Assistant Attorney General Jennifer K. Akers to prepare both letters and commentary to be sent to applicants related to matters from the Upgrades Committee. Rachel Phillips seconded the motion. Motion carried.

E. Blanket Solicitation for Reviewers

X. Remarks from the Board.

None.

XI. Adjournment

Meeting was adjourned at 2:28 p.m.

Prepared By

Jennifer K. Akers
Assistant Attorney General


Dean Dawson, Chair

6/5/19
Date


Ann Wilson Worley, Secretary

6/5/19
Date