



WEST VIRGINIA REAL ESTATE APPRAISER LICENSING AND CERTIFICATION BOARD  
AMC DESIGNATION OF CONTROLLING PERSON—PAGE 2

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**1. Regarding Appraiser Certification (if an appraiser):**

Have you ever had a license or certificate to act as an appraiser refused, denied, canceled, revoked or surrendered in this state or any other state or any other jurisdiction?

Yes

No

Was the credential reinstated? Yes  No

*If "no", AMC does not qualify.*

*If "yes" to any of the above, provide a copy of the licensing agency's order, any documentation regarding the case, and a complete written explanation of each charge or conviction with this application for Board review and approval.*

**2. Regarding Appraisal Management Registration:**

Have you ever been part of a firm that was permanently or temporarily enjoined by a court of competent jurisdiction from engaging in or continuing any conduct or practice involving appraisals, appraisal management services or operating an appraisal management company?

Yes

No

Have you ever been the subject of an order of the board or any other jurisdiction's appraisal management company regulatory agency that denied, suspended, or revoked the applicant's or firm's privilege to operate as an appraisal management company?

Yes

No

Have you ever been associated with a firm acting as an appraisal management company while not being properly registered by the board?

Yes

No

*If "yes" to any of the above, provide a copy of the licensing agency's order, any documentation regarding the case, and a complete written explanation of each charge or conviction with this application for Board review and approval.*

**3. Regarding Criminal Offenses**

Have you pleaded guilty or nolo contendere to or been convicted of a felony?

Yes

No

Within the past ten (10) years have you pleaded guilty or nolo contendere to or been convicted of a misdemeanor involving mortgage lending or real estate appraisals or an offense involving breach of trust or fraudulent or dishonest dealing?

Yes

No

*Criminal charges do not include speeding or parking violations. They do include driving while intoxicated or while under the influence of alcohol or drugs. If you believe a charge has been erased from your record or expunged, you must check with the appropriate court to confirm.*

*If "yes" to any of the above, provide a copy of the court judgment, a release from probation or parole, if appropriate, and a complete written explanation of each charge or conviction with this application for Board review and approval.*

**4. Signature of Controlling Person:** I certify the information provided in this application is true and correct to the best of my knowledge. I understand that any omission, inaccuracy or failure to make full disclosure constitutes grounds or denial or withdrawal of approval of my designation as Controlling Person.

Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**ALL CONTROLLING PERSONS MUST OBTAIN A CRIMINAL BACKGROUND CHECK**