

# West Virginia Real Estate Appraiser Licensing and Certification Board

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Dean E. Dawson  
Board Chair

Patricia Rouse Pope  
Executive Director

The Pines Country Club  
Morgantown, West Virginia  
June 5, 2019  
10:00 am

## AGENDA

Invited: WVREALCB Board Members: Chair Dean Dawson (Appraiser – 2<sup>nd</sup> Congressional District, Vice Chair Rachel Phillips (Appraiser – 1<sup>st</sup> Congressional District), Secretary Ann Wilson Worley (General Public – 9<sup>th</sup> Senatorial District), Glenn Summers (Appraiser – 2<sup>nd</sup> Congressional District), Honorable Anthony Julian (General Public), Joseph A. Chico, III (Appraisal Management Company), Nathan Nibert (Appraiser – 3<sup>rd</sup> Congressional District), Darlene Dunn (Financial Institution – 8<sup>th</sup> Senatorial District), and Frank DeChiazza (Financial Institution – 13<sup>th</sup> Senatorial District); Assistant WV Attorney General Jennifer Akers; and WVREALCB Executive Director Patricia Rouse Pope, ex officio.

- |  |                              |
|--|------------------------------|
| I. Call to Order                               | Dean Dawson, Chair           |
| II. Roll Call                                  | Ann Wilson Worley, Secretary |
| III. Remarks from the Public                   |                              |
| IV. Approval of Agenda                         | Board                        |
| V. Parliamentary Procedures                    | Ann Wilson Worley            |
| VI. Approval of April 16, 2019 Meeting Minutes | Board                        |
| VII. Financial Report                          | Patricia Rouse Pope          |
| VIII. Committee Reports & Recommendations      |                              |
| A. Education                                   | Rachel Phillips              |
| No recent meeting                              |                              |
| B. Policy & Procedures                         | Dean Dawson                  |
| No recent meeting                              |                              |
| C. Standards                                   | Dean Dawson                  |
| 1. Report of recommendations of 6.4.19 Meeting |                              |
| a. A-004                                       |                              |
| b. S18-006-R                                   |                              |
| c. 17-015 & 17-016                             |                              |
| d. S18-003-C                                   |                              |

**D. Upgrades**

**Nathan Nibert**

1. Report of recommendations of 6.4.19 Meeting
  - a. U19-005-L
  - b. U19-007-R
  - c. U19-009-S
  - d. U19-011-S
  - e. U19-013-S
  - f. U19-015-S
  - g. U19-016-S
  - h. U19-017-S
  - i. U18-021-L
  - j. U19-006-S
  - k. U19-008-S

**E. Personnel Committee**

**Dean Dawson**

1. Report of 6.5.19 meeting

**IX. Executive Director's Report**

**Patricia Rouse Pope**

**X. Legal Counsel Report**

**Jennifer Akers**

**XI. Open Business**

**Board**

- A. Further consideration of instituting an Investigator Panel
- B. Further consideration of distributing USPAP manuals to licensees
- C. Further consideration of Bond Sliding Scale
- D. Further discussion re: Create Legislative Committee
- E. Further discussion re: WVREALCB newsletter

**Dean Dawson**  
**Dean Dawson**

**XII. New Business**

**Board**

- A. Discussion of SB497
- B. New date for July meeting

**XIII. Remarks from the Board**

**XIV. Adjournment**

**Upcoming Meetings/Events:**

- WVREALCB meeting – July 17, 2019 – Location TBD
- Standards & Upgrades Committees combined meeting – July 17, 2019 – Location TBD
- Education Committee meeting – TBD
- Personnel Committee - TBD
- Policy & Procedures Committee (full board) meeting – TBD