

**WEST VIRGINIA REAL ESTATE APPRAISER LICENSING
AND CERTIFICATION BOARD
MEETING MINUTES**

**Via Zoom
November 17, 2021
10:00 am**

I. Call to Order Dean Dawson, Chair

The meeting was called to order at 10:05 am by Dean Dawson, Chair.

II. Roll Call Dean Dawson, Chair

A silent Roll Call was taken. It was determined a quorum existed.

The following were in attendance via Zoom: Chair Dean Dawson (Appraiser – 2nd Congressional District), Nathan Nibert (Appraiser- 3rd Congressional District), Robert G. Wilson, Jr. (Appraiser – 3rd Congressional District), Daniel Burns, Esq. (General Public), Frank DeChiazza (Financial Institution), WVREALCB Executive Director Patricia Rouse Pope, ex officio, and Karen Fisher, Administrative Assistant.

III. Remarks from the Public

None. Attending from the public was Lori Noble.

IV. Approval of Agenda Board

Motion made to approve the agenda by Frank DeChiazza.
Nathan Nibert seconded.
Motion carried.

V. Approval of October 20, 2021 Meeting Minutes

Motion made to approve the October 20, 2021 Meeting Minutes by Frank DeChiazza.
Nathan Nibert seconded.
Motion carried.

VI. Financial Report Patricia Rouse Pope

Patricia presented the Financial Report for the month of November 2021.
Motion made to approve the Financial Report as presented by Frank DeChiazza.
Nathan Nibert seconded.
Motion approved.

VII. Executive Director's Report Patricia Rouse Pope

Patricia called the Board's attention the following:

1. Board-provided USPAP manuals.

The email announcing the Board will provide the 2022-2023 USPAP manual was sent on Friday, November 9th to all WV-licensees and apprentices. The manuals will be provided upon request and the deadline to respond is Monday, November 29th. To date, there have been 162 requests received.

2. Update regarding PERD

Performance Evaluation and Research Division (PERD) presented its findings to the Joint Government Organization Committee Monday, November 11th. At the end of their report, it was stated to the committee by PERD the Appraiser Board intends to have the issue resolved in the 2022 legislative session. (Deleting the one sentence in 30-38-17 that states the board may, after a public hearing or public comment period held in accordance with provisions of §29A-3-1 et seq, adopt revised versions or make modifications of or additions to the uniform standards of professional appraisal practice.) There were no questions from committee members.

3. Appraisal Subcommittee (ASC) State Offsite Assessment (SOA)

ASC Policy Managers, Claire Brooks, Kristi Klamet, and Maria Brown are conducting the offsite assessment this week. Staff has been working with them since Monday providing details about both the Appraiser and AMC Programs, as requested, and have met with them twice to discuss details. The concluding meeting will take place either the afternoon of November 17, 2021 or the following day.

Claire Brooks will present an overview of the ASC and the assessment when agenda item "New Business" is covered today.

VIII. Legal Counsel Report

None.

IX. Committee Reports & Recommendations

A. Standards

Dean Dawson

No Report of Recommendations of 11.10.2021 Meeting was presented, as all matters continue as pending.

New Complaint(s)
S21-008

New Allegation(s)
A21-014 - Continued

Pending Allegation(s)
None

Pending complaint(s)

- a. S20-001-C
- b. S20-002-C
- c. S20-006-C – Hearing date TBD
- d. S20-010-C
- e. S20-012-C
- f. S20-013-C
- g. S21-001-C
- h. S21-002-C
- i. S21-003-C
- j. S21-004-C
- k. S21-005-C
- l. S21-006-C
- m. S21-007-C
- n. Hybrid-related Appraisal

B. Upgrades**Nathan Nibert, Chair**

Report of recommendations of 11.10.2021 Meeting:

- a. U21-036-L - Approved
- b. U21-026-L - Denied
- c. U21-021-S - Denied
- d. U21-037-SE - Approved
- e. U21-038-SE - Approved

Motion made to accept the Upgrades Committee recommendation by Nathan Nibert.
Robert Wilson seconded.
Motion carried.

C. Education**Board**

Consideration of Approval of Education Courses for QE or CE.
None

X. Open Business

- A. Consideration of Practical Applications of Real Estate Appraisal (PAREA) - Continued
- B. Consideration of WVOT Website Issues & Researching Other Vendors – Continued.
- C. Consideration of AMC/Appraisal – Continued.
- D. Consideration of Zoom Protocol – Continued.
- E. Consideration of In Person Meetings – Continued due to on-going COVID-19 concerns.
- F. Consideration of McCune Matter – Continued.

XI. New Business

- A. Recognition of The Honorable Anthony J. Julian, outgoing Board Member – accomplished.

B. Swearing in of New Board Members

Attorney Daniel Burns, representing the Public – Sworn in by Chair Dean Dawson
Attorney Scott Barnette, representing the Public – not in attendance. Swearing postponed.

C. Presentation by Appraisal Subcommittee (ASC) Policy Managers Claire Brooks, Kristi Klamet, and Maria Brown.

Claire Brooks presented an overview of an State Offsite Assessment (SOA), stating policies, statutes, rules, and applications are its focus and findings are intended to help state regulatory board staff. Formal findings will come from ASC Deputy Executive Director Denise Graves soon.

XII. Remarks from the Board

None

XIII. Adjournment

Motion to made to adjourn by Dean Dawson.
Nathan Nibert seconded.
Motion carried.

The Board meeting was adjourned at 11:26 am.

Upcoming Meetings/Events:

- WVREALCB meeting – December 15, 2021
- Standards & Upgrades Committee meeting – December 8, 2021

Respectfully submitted by

Patricia Rouse Pope, Executive Director



Dean Dawson, Chair

1.27.2022

Date

VACANT Secretary

Date